

**BYRON-BERGEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
Thursday, August 27, 2020  
4:30 p.m. – Jr./Sr. High Cafeteria**

- Call to Order: The meeting was called to order at 5:02 p.m. by D. List.
- Members Present: D. List, Y. Ace-Wagoner, K. Carlson, W. Forsyth, T. Menzie,  
A. Phillips, J. VanValkenburg
- Members Absent: None
- Also Present: M. Edwards, L. Prinz, R. Stevens, P. McGee, B. Meister, B. Brown,  
R. Manfreda
- President's Report: D. List wanted to wish everyone the best opening day of school and hopes it runs smoothly.
- Principals' Comments:
- P. McGee reported:
    - The Jr./Sr. High is working on new procedures and instruction for the mix of in-person and virtual learning that will take place this year.
    - They are working on what the first day of school will look like for all three cohorts. Information will be sent out as soon as possible.
    - With the help of Roger and his crew, they have been able to simulate what the classrooms will look like and have been able to get desks between six and seven feet apart.
    - Still waiting to see what will happen with the sports season.
  - B. Meister reported:
    - Things have been very busy at the Elementary. The Capital Project is finishing up and teachers are now getting into their classrooms to get them ready for the return of students.
    - Teachers are learning to work with both the remote and in-person students and what it will look like.
    - Faculty and staff will help make students feel safe and welcomed.
  - B. Brown reported:
    - She is excited for the return of students.
    - New Teacher Orientation was this week and it went very well.
    - They hosted a 6<sup>th</sup> grade question and answer virtual meeting and it went well.
- Director Of B. Manfreda reported the parent meetings that were held last week on

Instructional Services  
Comments: the opening plan. It went very well and over 100 families attended. This year the District is having an orientation training for substitute teachers and aides due to COVID-19. The District is finalizing the content for the conference days with all the mandated changes from COVID-19. Staff will have to preform daily health screenings.

Business Administrator  
Comments: L. Prinz stated the tax bills are here and will be going out in the mail on Monday. The New York State Division of Budget has reported that there are major deficits and the 20% reduction in aid is already happening. For Byron-Bergen, the 20% reduction amounts to approximately \$3 million that would have to be cut from the 2020-2021 school year. The auditors have started the audit and have been doing most of it online (but did come out for one day). The auditors would like to do a virtual meeting with the Audit Committee on October 8<sup>th</sup> to go over the final audit.

Academic Focus: None

Student Council Report: None

Superintendent's Comments: M. Edwards stated that Governor Cuomo said low risk sports can start to practice and play starting September 21<sup>st</sup>. Cuomo classified low risk sports as tennis, soccer, cross-country, field hockey, and swimming. The Council of School Superintendents sent a letter to the Governor asking that he delay the start of school sports until January 2021 due to the many unknowns of school openings and that they needed to focus on the classroom before returning to extracurricular activities. There are two additions under New Business: 12.4 – Approval of 2020-2021 Mentors and 12.5 – Approval – Elementary Education Teacher (Gr. 1-6) – Domenica Piccoli (Eff. 9/9/20).

Consent Agenda: It was moved by W. Forsyth and seconded by A. Phillips that the following consent agenda be approved:

Approval of Minutes

August 13, 2020

Financial Matters

General Fund Bills: Warrant A-8, Ck. # 19826-19827, \$9,373.23

Warrant A-9, Ck. # 19828-19864, \$251,848.79

School Lunch Fund Bills: Warrant C-1, Ck. # 200583-200587, \$8,738.17

Federal Fund Bills: Warrant F-2, Ck. 400281, \$326.00

Capital Fund Bills: Warrant H-3, Ck. # 2567-2569, \$53,980.20

Trust & Agency Fund Bills: Warrant TA-3, Wire # 1274-1277,

Ck. 300683-300684, \$87,058.83  
Warrant TA-4, Wire # 1278-1283, Ck. #300686,  
\$84,257.13

Personnel Matters

Resignations/Retirement:

None

Approvals:

Additional Summer Hours – Deb Pangrazio

Summer Hours – Shana Feissner

Substitute Bus Driver – Ronald Barone (Eff. 9/1/20)

Substitute Cleaner – Noma Evans (Eff. 8/31/20)

LTS Category IV – ENL – Pamela Johnson (Eff. 9/9/20-6/25/21)

Pamela Johnson, who holds initial certification in the Childhood Education (1-6) and Students with Disabilities (1-6) certification areas in the public schools of New York State, is hereby appointed to the position of Long Term Substitute ENL Teacher (Category 4) for the period of September 9, 2020 through June 25, 2021. The salary during his appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 1. You will receive 15 leave days. This is a benefits eligible position.

Miscellaneous Matters

None

CSE/CPSE Review

CSE – Case # 4260 # 4276 # 4281 # 4392 # 4447 # 4488

CPSE – Case # 4286

The motion passed 7 Yes, 0 No

Policy Committee  
Update:

None

Facilities  
Committee  
Update:

There is a change order under New Business to replace the roof over the auditorium.

Budget Committee  
Update:

None

Audit Committee

Tentative meeting scheduled for October 8, 2020 at 4:30 p.m.

Update: via Zoom.

SOAR Update: None

Positive Recognition: None

Approval – Retention and Disposition Schedule for New York Local Government Records (LGS-1) : Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by K. Carlson to approve the Retention and Disposition Schedule for New York Local Government Records (LGS-1) :

RESOLUTION FOR THE ADOPTION OF THE  
RETENTION AND DISPOSITION FOR NEW YORK  
LOCAL GOVERNMENT RECORDS (LGS-1)

RESOLVED, By the Board of Education of Byron Bergen Central School District that Retention and Disposition Schedule for New York Local Governments Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein:
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

The motion passed 7 Yes, 0 No.

Approval of Revised 2020-2021 Tax Levy Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by T. Menzie to approve the Revised 2020-2021 Tax Levy.

AMENDED  
RESOLUTION TO CONFIRM TAX ROLLS  
AND  
AUTHORIZE TAX LEVY

WHEREAS the Board of Education has been authorized by

the voters at the Annual School Meeting to raise for the current budget of the 2020-2021 school year a sum not to exceed \$9,024,961;

THEREFORE BE IT RESOLVED, that the Board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

2020-21 Total Amount to Raise from Property Tax Levy

Town	Adjusted Taxable	Eq Rate	STAR Amount	Levy Amount Paid by Taxpayers	Total Amount Collected
Batavia - Genesee	10,024,494.00	98.00%	59,804.67	178,112.41	237,917.08
Bergen - Genesee	181,407,420.00	100.00%	688,468.69	3,533,146.51	4,221,615.20
Byron - Genesee	113,575,299.00	100.00%	499,214.77	2,142,422.00	2,641,636.77
Elba - Genesee	1,887,429.00	100.00%	10,186.36	33,713.17	43,899.53
LeRoy - Genesee	7,571,698.00	96.00%	39,714.24	143,733.02	183,447.26
Stafford - Genesee	44,627,336.00	100.00%	150,535.12	889,193.82	1,039,728.94
Riga - Monroe	25,701,543.00	93.00%	75,067.23	521,437.78	596,505.01
Sweden - Monroe	50,592.00	100.00%	-	1,091.99	1,091.99
Clarendon - Orleans	2,389,281.00	94.00%	9,180.65	49,938.55	59,119.20
	<b>387,229,517.00</b>		<b>1,532,171.73</b>	<b>7,492,789.25</b>	<b>9,024,960.98</b>

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2020 and end October 30, 2020 giving the tax warrant an effective period of 60 days at the expiration of which time the tax collector shall make an accounting in writing to the Board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1st month free period,  
2nd month interest of two (2) percent added

The motion passed 7 Yes, 0 No.

Approval of  
Change Order  
GC-25

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by J. VanValkenburg to approve Change Order GC-25.

The motion passed 7 Yes, 0 No.

Approval of  
2020-2021  
Mentors

Upon the recommendation of the Superintendent, it was moved by T. Menzie and seconded by A. Phillips to approve the 2020-2021 Mentors:

Debbie Slocum	Ken Gropp
Kelly Stephen	Rob Kaercher
Nick Muhlenkamp	Aaron Clark
Craig Schroth	

The motion passed 7 Yes, 0 No.

Approval –  
Elementary  
Education  
Teacher  
(Gr. 1-6)  
Domenica  
Piccoli  
(Eff. 9/9/20)

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by K. Carlson to approve Elementary Education Teacher (Gr. 1-6) – Domenica Piccoli (Eff. 9/9/20).  
Domenica Piccoli, who has emergency (COVID-19) certification (through August 2021) and is awaiting initial certification in Childhood Education (1-6) and Students with Disabilities (1-6) areas in the public schools of New York State, is hereby appointed to the position of Elementary Education Teacher (Gr. 1-6) in the Elementary Education tenure area for a probationary period of four (4) years to commence on September 9, 2020 and to end at the end of the day on the first day of the school year in September, 2024. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 1.

The motion passed 7 Yes, 0 No.

Comments from the Audience:  
None

Information/Announcements/Reports:  
None

Requests Requiring Board Consideration:

None

Review of Next Meeting's Agenda:

Policy Committee Update

Facilities Committee Update

Budget Committee Update

Audit Committee Update – October 8, 2020 at 4:30 via Zoom (tentative)

SOAR Committee Update

Positive Recognition

Adjournment:

It was moved by W. Forsyth and seconded by Y. Ace-Wagoner to adjourn the meeting at 5:56 p.m.

The motion passed 7 Yes, 0 No.